

# **A REQUEST FOR PROPOSAL FOR PERSONAL SERVICES CONTRACT**

Department of Highways  
Professional Services Procurement Bulletin 2013-05  
Floyd /US 23/12-191.00

This document constitutes a Request for Proposals for Personal Service Contract from qualified individuals and organizations to furnish those services as described herein for the Commonwealth of Kentucky, Department of Highways.

## **I. PROJECT DESCRIPTION**

County – Floyd

Route – US 23

Item No – 12-191.00

Project Description – Mitigate safety hazards due to speed, poor access control between KY 80 and the intersection with KY 3384

## **II. PROJECT INFORMATION**

Project Manager – Samuel Hale, P.E.

User Division – Highway Design

Approximate Fee – \$500,000 (Lump Sum Fee)

Project Funding – Federal National Highway System Funds (NH)

Project Length – 1.0 mile

## **III. PURPOSE AND NEED**

Over a 10 year period there have been 112 accidents, including 5 fatalities, between M.P.12.7 and M.P. 13.8 of US 23. The purpose of this project is to improve safety through this section of US 23.

## **IV. DBE REQUIREMENT**

None

## **V. SCOPE OF WORK**

The selected consultant will be required to provide engineering services to perform Preliminary Engineering and Final Roadway Design, including the preparation of any design studies, drainage design, right-of-way plans, construction plans, signing and pavement marking plans, traffic control plans, cost estimates, and an anticipated construction schedule.

## **VI. SPECIAL INSTRUCTIONS**

Responding firms should indicate past experience with rural roadway design.

One Public Meeting will also be held after Preliminary Line & Grade Inspection.

The Department reserves the right to retain any of the services advertised her to be performed by in-house state forces.

## **VII. AVAILABLE STUDIES**

[US 23 DNA Scoping Study – Floyd County Item No-12-0191.00](#)

## **VIII. METHOD OF DESIGN**

The selected consultant shall utilize the current CADD Standards for Highway Plans policy in the development of the Highway Plans.

## **IX. ENVIRONMENTAL**

The Department will provide any necessary environmental services.

## **X. PHOTOGRAMMETRIC SERVICES**

The Department will provide field surveying for this project. Available LiDAR and other data will be provided by the Department.

## **XI. STRUCTURE DESIGN**

The selected consultant shall do the necessary Engineering Services to submit to the KYTC Advance Situation Folders for the applicable structure(s). Any necessary Structure Design will be performed by the Department.

## **XII. GEOTECHNICAL SERVICES**

The Department will provide any necessary Geotechnical Services required for this project.

## **XIII. TRAFFIC**

The Department will provide all necessary existing traffic counts and forecasting for this project.

## **XIV. PREQUALIFICATION REQUIREMENTS**

To respond to this project, the project team must be prequalified in the following areas by the date of this advertisement.

### **ROADWAY DESIGN**

- Rural Roadway Design

## **XV. PROCUREMENT SCHEDULE**

Dates other than Response Date are tentative and provided for information only.

RESPONSE DATE • December 12, 2012 4:30 p.m. E.S.T. (Frankfort time)

FIRST SELECTION COMMITTEE • December 18, 2013

SECOND SELECTION COMMITTEE • January 8, 2013

PRE-DESIGN CONFERENCE • January 14, 2012

TENTATIVE DEADLINE FOR CONSULTANT FEE PROPOSAL • February 6, 2013

CONTRACT NEGOTIATIONS • February 20, 2013

NOTICE TO PROCEED • March 20, 2013

## **XVI. PROJECT SCHEDULE**

Project schedule may be adjusted during the pre-design conference or contract negotiations.

PRELIMINARY LINE AND GRADE • September 2013

JOINT INSPECTION • March 2014

RIGHT-OF-WAY UTILITY PLANS • July 2014

FINAL PLANS • February 2015

## **XVII. EVALUATION FACTORS**

Consultants will be evaluated by the selection committee based on the following, weighted factors:

1. Relative experience of Consultant personnel assigned to project team with highway projects for KYTC and/or for federal, local or other state governmental agencies. (10 points)
2. Capacity to comply with project schedule. (10 points)
3. Past record of performance on project of similar type and complexity. (10 points)
4. Project approach and proposed procedures to accomplish the services for the project. (10 points)
5. Consultant's offices where work is to be performed. (2 points)

For state-funded projects, if a Selection Committee vote results in a tie between two (2) firms, one(1) of which will perform more of the work tasks in Kentucky than the other, then the former firm shall be ranked one (1) place ahead of the latter.

**XVIII. SELECTION COMMITTEE MEMBERS**

1. Sam Hale, P.E., User Division
2. Kevin Martin, P.E., User Division
3. Rachel Mills, P.E., Secretary's Pool
4. Diana Radcliffe, P.E., Secretary's Pool
5. David Eaton, Governor's Pool

**Floyd Co. 12-191  
Safety Improvements to US 23  
Between KY 80 and KY 3384**

